

Deacon of Legacy Ministries Job Description

Definition:

The Deacon of Legacy Ministries shall be a member of MapleRidge Church and the administrative leader for the fellowship and ministries of the retired adults of the church.

Relationship:

1. Shall direct the Legacy Ministries committee.
2. Shall submit quarterly reports to the Elder Board
3. Shall participate in Deacon Board meetings.

Specific Responsibilities:

1. Give administrative leadership to the organizing of fellowships and ministry opportunities for retired adults of the church.
2. Prepare each year a plan for the fellowships and ministry activities with the committee.
3. Work with your team of leaders to plan the calendar year of activities and regularly evaluate and improvement of the all the programs for retired adults.
4. Provide annual reports to the congregation.
5. Monitor Legacy Ministry expenditures and develop an annual budget.
6. Minister as a team member of the Deacon Board, casting vision for the legacy ministries, yet understanding the whole ministry of the church.
7. To recommend policies to the Deacon Board related to the needs of retired adults.
8. Identify, recruit and train new leaders to assist in this ministry.
9. Plan, prepare and lead Legacy Ministry committee meetings as needed.

Qualifications:

1. Is a mature born again believer who is in good standing with the church, displays a love for the Lord, exhibits a passion retired adult ministries, and has a gift mix suited for the position.
2. Has the ability to work with a team, commands respect and is able to focus and move a team forward in accomplishing goals.
3. Has a proven track record of commitment to the needs of retired adults through active participation.
4. Is able to catalyze the entire church with a deep passion for ministry to retired adults.
5. Is in complete agreement with the mission and vision of the church.